Pre-Task Risk Assessment Card

A quick check for a crew to complete together before starting a task, and again whenever conditions change. It supports, but does not replace, the site safety plan and method statements.

Task	
Location	
Supervisor	
Date and start time	
Permits needed	

Hazards: tick any that apply and record the control

Hazard	Yes	Control in place
Working at height		
Lifting operations		
Excavations		
Buried or overhead services		
Moving plant and vehicles		
Electrical work		
Hot work		
Confined spaces		
Hazardous substances or dust		
Manual handling		
Noise and vibration		
Weather and ground conditions		
Public or other trades nearby		

Before you start

Confirm	Yes
Everyone has the right PPE and knows how to use it.	
Everyone knows the first aider, assembly point and rescue plan.	
Everyone knows they can stop the job if conditions change or something feels wrong.	

Crew name	Signature	Crew name	Signature

General guidance only. Adapt it to your organisation's own policies, procedures and legal or regulatory requirements before use.